

**WEST COAST OUTDOOR LEADERSHIP TRAINING**  
**APPLICATION FORM**

START DATE: \_\_\_\_\_ END DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

City: \_\_\_\_\_ Country: \_\_\_\_\_ Postal Code: \_\_\_\_\_

PHONE (daytime): \_\_\_\_\_ (evening): \_\_\_\_\_

E-MAIL: \_\_\_\_\_

**I have attached:**

\_\_\_ **Completed Application Form**

\_\_\_ **Medical Form**

\_\_\_ **Waiver, Release & Indemnity Form**

\_\_\_ **\$400 (Can.)(\$300 Deposit is refundable in the unlikely event of program cancellation; \$100 is a non-refundable Application/Registration fee)**

\_\_\_ **Signed Cancellation & Refund Policy and signed Dismissal Policy**

**I understand that the balance of fees is due 30 days before the start of the Training.**

DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

**WEST COAST OUTDOOR LEADERSHIP TRAINING SESSION COSTS**

28-day program	\$4500*
Application/Registration Fee (all programs)	\$100
TOTAL	\$4600

\*Includes all course instruction and materials, all certification costs, transportation from Tofino to Hesquiat Harbour (return), use of major equipment, all food and meals, and on-site boat transportation.

Equipment costs (as per attached Required Equipment and Clothing List) and additional travel costs before and after program dates are the responsibility of the participant.

**Payment in full is due 30 days before the start date of the program.**

**ADMISSION REQUIREMENTS**

**Hooksum Outdoor School accepts participants on a first-come, first-served basis.**

**Participants must meet basic admission requirements:**

**Applicants must be at least 19 years of age, or present written, signed authorization by a parent/guardian.**

**Applicants must return a medical form which certifies the applicant to be in good health, free from communicable disease and fit to undertake training.**

**Applicants must pay program fees before program start date.**

**Applicants must have a completed, signed and approved Application Form before program start date.**

**HOOKSUM OUTDOOR SCHOOL  
Medical Form**

The information that you provide on this form is vital: It enables the instructors to reduce the risk of injury or illness complications, as well as to prepare emergency plans in the event that an emergency does occur. Withholding details may contribute to injury or illness complications, and possibly compromise the care provided in the event of an emergency. The information you provide is confidential and will not be used to deny access to the program. Please use the back of this page, if you need more room to answer the questions.

Name of participant: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Sex: Male \_\_\_ Female \_\_\_ Birthdate: \_\_\_\_\_ Age: \_\_\_\_\_

In case of medical emergency, contact: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship to participant: \_\_\_\_\_

Phone: \_\_\_\_\_

BC Carecard Number: \_\_\_\_\_ Note: Please ensure that your medical insurance covers medical services in BC.

Doctor's name: \_\_\_\_\_ Phone: \_\_\_\_\_

I would rate my physical condition as: Excellent \_\_\_ Good \_\_\_ Fair \_\_\_ Poor \_\_\_

I would rate my swimming ability as: Excellent \_\_\_ Good \_\_\_ Fair \_\_\_ Poor \_\_\_

Date of last tetanus inoculation/booster: Month \_\_\_ Year \_\_\_ (current if within 10 yrs)

Do you have known allergies?

No \_\_\_ Yes \_\_\_ If yes, please name the allergies and describe your allergic reactions:

\_\_\_\_\_

Do you have any special dietary requirements?

No \_\_\_ Yes \_\_\_ If yes, please describe: \_\_\_\_\_

\_\_\_\_\_

Do you have any medical conditions or illnesses (high blood pressure, heart condition, seizure disorder, HIV positive, diabetes, emphysema, asthma, pregnancy, etc.)?

No \_\_\_ Yes \_\_\_ If yes, please describe: \_\_\_\_\_

\_\_\_\_\_

Do you have a history of joint injuries (sprains, dislocations, etc.)?

No \_\_\_ Yes \_\_\_ If yes, please describe: \_\_\_\_\_

Do you have physical limitations that would effect your participation in the activities of ocean kayaking, hiking, or surfing?

No \_\_\_ Yes \_\_\_ If yes, please describe: \_\_\_\_\_

Do you have psychological limitations that would effect your participation in the activities of ocean kayaking, hiking, or surfing (fear of water, heights, etc.)?

No \_\_\_ Yes \_\_\_ If yes, please describe: \_\_\_\_\_

I have honestly disclosed all of the information requested in the above questions.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Hooksum Outdoor School**

**Program:** \_\_\_\_\_

**Dates:** \_\_\_\_\_

**WAIVER, RELEASE & INDEMNITY**

**Please read carefully, fill in the form and sign below:**

1. In consideration of HOOKSUM OUTDOOR SCHOOL permitting me to participate in its programs and activities and to use its equipment, including, without limitation, kayaks and motor boats used for travel to and from any locations at which such programs, activities, and use of equipment may occur (the "Activities") and with full knowledge of the risks of the Activities which have been disclosed to me to my satisfaction, I HEREBY FOR MYSELF, MY HEIRS, EXECUTORS, ADMINISTRATORS, AND ASSIGNS WAIVE, RELEASE AND FOREVER DISCHARGE HOOKSUM OUTDOOR SCHOOL or any of its affiliates from and against all claim, actions, causes of action, costs, expenses and demands by reason of any damage, loss, death or injury to my person or property arising out of or in connection with my participation in the Activities, notwithstanding that the same may have been contributed to by the negligence of HOOKSUM OUTDOOR SCHOOL.
2. I RECOGNIZE AND ACKNOWLEDGE that the Activities may expose me to risks and hazards, some of which are inherent in the nature of wilderness camping, sea kayaking and surfing, including, without limitation, the unpredictability of weather and sea conditions, and some which may result from other causes, including without limitation, errors of human judgment. I AGREE to assume all such risks and hazards, and I FURTHER AGREE to bear all costs of rescue or medical attention rendered to me, or for my benefit, arising from the Activities. I understand HOOKSUM OUTDOOR SCHOOL intends to minimize these risks by providing capable instruction, knowledge of local sea and weather conditions and experience in rescue and first aid treatment. I ACKNOWLEDGE AND AGREE however, THAT I AM ULTIMATELY RESPONSIBLE FOR MY OWN SAFETY and that HOOKSUM OUTDOOR SCHOOL is not able to guarantee or assume responsibility for my safety during my participation in the Activities.
3. I CERTIFY that I am medically and physically fit to participate in the Activities.

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**Hooksum Outdoor School  
Cancellation and Refund Policy  
West Coast Outdoor Leadership Training**

Completed Application Forms and fees are due 30 days before the start of West Coast Outdoor Leadership Training sessions.

Full refunds – including deposits - will be issued if a program is cancelled by Hooksum Outdoor School.

If a participant cancels more than 30 days before the start of the program, Hooksum Outdoor School will refund full payment minus the \$100 registration fee.

If a participant cancels less than 30 days before the start of the program, Hooksum Outdoor School will provide a refund minus the \$100 registration fee, only if the applied-for space in the program is filled by another participant.

If a participant leaves the program while it is underway, there will be no refund.

Hooksum Outdoor School is not responsible for refunding more than has been collected to date.

**Dismissal Policy**

While dismissals are rare at Hooksum Outdoor School, it is necessary for each participant to understand and accept the following policy as a part of being allowed to participate in the program. Please read and sign a copy of this policy.

The following will result in dismissal:

- Abusive behavior directed at other participants, staff, or visitors.
- The use of alcohol or nonprescription drugs while in attendance.
- Physical abuse or non-accidental damage of Hooksum Outdoor School's property or BC Parks or Hesquiaht First Nation property.
- Refusal to cooperate with instructors and schedules.
- Flagrant disrespect of Hooksum Outdoor School's rules of conduct and policies. Fraudulent information on student's application or medical forms.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature if student is a minor: \_\_\_\_\_

**Dispute Resolution**

Individuals should always try to resolve issues informally. If a more formal approach becomes necessary, Hooksum Outdoor School provides a fair and reasonable mechanism for resolution.

**Procedure:**

1. Try to resolve the issue directly with the affected parties.
2. If issue cannot be resolved by the affected parties, an investigation will be made into the issue(s), and a meeting with all affected parties will be held within 24 hours.
3. If a consensus decision cannot be reached, the decision of the Program Co-ordinator is binding.
4. The decision of the Program Co-ordinator may be appealed to the owners of Hooksum Outdoor School, who's decision will be final.

**HOOKSUM OUTDOOR SCHOOL  
WEST COAST OUTDOOR LEADERSHIP TRAINING**

**REQUIRED EQUIPMENT AND CLOTHING LIST**

**EQUIPMENT**

3 season tent  
Sleeping bag (3 season bag / rated to -7C )  
Sleeping bag liner or overbag or extra blanket  
Sleeping pad (closed cell foam or Therm-a-rest)  
Water bottle (1 litre)  
Pack (large, well-made, internal frame)  
Wet suit - We recommend an all-season hooded 5/3mm or 5/4mm  
Neoprene booties and gloves  
Flashlight (or headlamp) and batteries  
Insect repellent (non-aerosol spray) Sunscreen  
Optional:  
Life Jacket (also supplied by School)

**CLOTHING ETC.**

Raingear (waterproof jacket with hood or hat and pants)  
Fleece jacket  
Layered clothing (fleece, vests, jackets, sweaters)  
Woollen/fleece gloves or mitts  
Woollen/fleece hat  
Long underwear (tops and bottoms)  
Casual, comfortable clothing - at least two or three shorts, three or four pants, shirts, underwear, socks  
Rubber boots  
Sandals (for wear in the water)  
Lightweight hiking boots (or sturdy walking shoes)  
Sun hat  
Towels  
Toiletries  
Optional:  
Camera  
Surfboards  
Dry bags  
Diary/Journal

NOT PERMITTED: Alcohol and/or illegal drugs.

THERE IS NO CELL PHONE COVERAGE HERE. THERE IS LIMITED OPPORTUNITY TO CHARGE ELECTRONIC DEVICES.